



कुमाऊँ विश्वविद्यालय, नैनीताल (उत्तराखण्ड)
KUMAUN UNIVERSITY, NAINITAL (UTTARAKHAND)

ORDINANCE FOR MASTER'S DEGREE PROFESSIONAL PROGRAMMES
(CBCS SYSTEM) IN THE FACULTIES OF ARTS, SCIENCE, COMMERCE,
MANAGEMENT, AND TECHNOLOGY-2020

1. Preamble

- 1.1 This ordinance shall be known as, '*The Ordinance for Master's Degree Professional Programmes (CBCS System) in the Faculties of Arts, Science, Commerce, Management, Visual Arts and Technology-2020*'.
- 1.2 The Provisions of this Ordinance shall be applicable to two all (academic) years professional programme(s) of M. Sc., M. A., M. Com., M. Pharm., M.B.A., M. Lib., M.J.M.C., M. F. A., M. S. W. etc. that exist and/or may be introduced in future.
- 1.3 Notwithstanding anything contained in this ordinance, the University shall have the right to modify the whole or any part of the ordinance as and when required.
- 1.4 An academic year of all the aforementioned programmes shall consist of two semesters, including the period of examination and semester-break, so that a Programme will have a total of four semesters, termed as semester one, two, three and four.
- 1.5 A candidate's admission to any such programme shall be strictly as per the Admission Rules of the University prevailing at the time of admission.
- 1.6 A Student shall become eligible for the award of the aforementioned degree after fulfilling all the requirements prescribed in this Ordinance.

2. The Course Structure:

- 2.1 Except mandated otherwise by the Regulatory Body of any specific programme, such as AICTE, PCI, BCI, NCTE etc, all the aforementioned four semester Master's Professional Programmes will compulsorily have following two types of courses:
 1. *Core Course*: This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study.
 2. *Elective Course*: - Elective course is a course which can be chosen from a pool of papers. It may be:
 - Supportive to the discipline of study
 - Providing an expanded scope
 - Enabling an exposure to some other discipline/domain
 - Nurturing student's proficiency/skill.

An elective course may be "Generic Elective" focusing on those courses which add generic proficiency to the students. An elective course may also be "Discipline centric", or may be chosen from an unrelated discipline. It may be called an "Open Elective."



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- 2.2 A semester shall have Theory Papers, and Practical/Viva-Voce/Fieldwork (Field Training)/Study Tour/Project Work/Dissertation (applicable as per the duly approved curriculum of the specific subject). However, the Practicals in the subjects of Yogic Science, and Fine Arts will be treated as the Theory papers (provided that it is mentioned in the duly approved curriculum of the subject).
- 2.3 The detailed curriculum, and semester-wise distribution of Core and Elective papers shall be decided by the Board of Studies of the respective subjects/programmes, and duly approved by the competent bodies of the University.
- 2.4 The Board of Studies of the respective subjects/programmes can change the courses, course content, and semester-wise distribution of core and elective papers, as and when it is required. The same, however, shall have to be approved by the competent bodies of the University.
- 2.5 All the professional programmes governed by any of the regulatory bodies (mentioned at 2.1) shall follow the provisions mentioned by these bodies.

3. The Scheme of Examinations:

- 3.1 The medium of instructions and examination in all Professional Degree Programmes shall be Hindi/English.
- 3.2 At the end of each semester there shall be an examination wherein students shall be examined in the courses studied by them in that semester. Each semester examination shall be designated as the First Semester Examination, Second Semester Examination, Third Semester Examination and so on.
- 3.3 There will be separate semester-end examinations for Theory Papers, Practicals, Viva-Voce, Fieldwork (Field Training)/Study Tour, Project Work/Dissertation (applicable as per the duly approved curriculum of the specific subject).

4. The System of Evaluation:

- 4.1 The examination for all odd semesters will normally be held in December/January and for all even semesters in May/June on such dates as fixed by the University.
- 4.2 All Theory papers, Practical, and Project Work/Dissertation (applicable as per the duly approved curriculum of the specific subject), will have 30% marks allotted for Internal Assessment and 70% marks allotted for semester end examinations. Nonetheless the percent allocation of internal assessment and semester end examinations could vary to a different percent from above mentioned 30% and 70%, respectively, if so mentioned in the duly approved curriculum of a specific subject. However, the Fieldwork (Field Training)/Study Tour shall have 100% marks allotted to semester end examinations (applicable as per the duly approved curriculum of the specific subject).
- 4.3 The Internal Assessments of Theory papers will be based on written tests/Assignments, and/or classroom seminar, and/or term papers, and class participation, whereas the Internal Assessment for Practical, and Project Work/Dissertation will be based on laboratory work, practical/project work record, viva-voce, and attendance. The weightage given to each of these components shall be decided by the teacher(s) teaching the course in consultation with the HOD, and announced at the beginning of the semester. Nevertheless, the weightage to class participation/attendance shall not exceed 20 % of the total internal assessment marks of individual Papers/Practical/Project Work/Dissertation/Viva-Voce.



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- 4.4 The evaluation and marking of the Fieldwork (Field Training)/Study Tour will be done by the teacher(s), who took concerned students to fieldwork/ study tour.
- 4.5 In case there are any non-credit courses in any programme, their evaluation will be done as 'Satisfactory' or 'Unsatisfactory'.
- 4.6 **To pass each theory paper, Practical/Viva-Voce/Fieldwork (Field Training)/Study Tour/Project Work/Dissertation (wherever applicable) a minimum percent marks (including the marks of Internal Assessment) required shall be 36%, 40%, or 45% as recommended in the duly approved curriculum of a specific subject/programme.**
- 4.7 The Viva-Voce, wherever applicable, will be held at the end of last semester.
- 4.8 In special circumstances, where a student fails to appear in the Practical Examination/Viva Voce due to genuine reasons can be given one more opportunity to appear in a special practical examination/viva voce after depositing a fee as prescribed /decided by the competent authority of the university. However, the permission of the COE shall be mandatory for such type of examinations.
- 4.9 The marks obtained by the candidates shall be translated into a 10 point grading system, wherein each Letter Grade and Grade Point corresponds to a certain range of the percentage of marks, as per the following table:

Courses : M. A. in Yogic Science, Master of Fine Art

%MARKS	LETTER GRADES		GRADE POINTS
90-100	O	OUTSTANDING	10
80 to <90	A +	EXCELLENT	9
70 to <80	A	VERY GOOD	8
60 to <70	B +	GOOD	7
50 to <60	B	ABOVE AVERAGE	6
40 to <50	C	AVERAGE	5
36 to <40	P	PASS	4
0 to <36	F	FAIL	0
	AB	ABSENT	0

- 4.9 (b) The marks obtained by the candidates shall be translated into a 10 point grading system, wherein each Letter Grade and Grade Point corresponds to a certain range of the percentage of marks, as per the following table:

Courses : Master of Journalism And Mass Communication, M.B.A. (Tourism), M.Sc. H. Sc. in Textile and Apparel Designing, M.Sc. (Home Science) Food & Nutrition, M.Sc. in Biotechnology, M.Sc. in Microbiology, M.Sc. in Remote Sensing And GIS, M.Lib. & I.Sc., M.Sc - Food Technology, Master of Social Work, M.Sc.in Fashion Designing.

%MARKS	LETTER GRADES		GRADE POINTS
90-100	O	OUTSTANDING	10
80 to <90	A +	EXCELLENT	9

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70 to <80	A	VERY GOOD	8
60 to <70	B +	GOOD	7
50 to <60	B	ABOVE AVERAGE	6
45 to <50	C	AVERAGE	5
40 to <45	P	PASS	4
0 to <40	F	FAIL	0
	AB	ABSENT	0

- 4.9 The marks obtained by the candidates shall be translated into a 10 point grading system, wherein each Letter Grade and Grade Point corresponds to a certain range of the percentage of marks, as per the following table:

(c)

Courses:

M. B. A. Rural Management and Entrapreneurship Development, M. B. A. Executive, LL.M, M. B. A. (Integrated BMS-MBA), M. B. A. (Specialization)

%MARKS	LETTER GRADES		GRADE POINTS
90-100	O	OUTSTANDING	10
80 to <90	A +	EXCELLENT	9
70 to <80	A	VERY GOOD	8
60 to <70	B +	GOOD	7
55 to <60	B	ABOVE AVERAGE	6
50 to <55	C	AVERAGE	5
45 to <50	P	PASS	4
0 to <45	F	FAIL	0
	AB	ABSENT	0

- 4.10 Using the grading system mentioned above , Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be computed as per the following procedure:

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course.

- ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester

- iii. The SGPA and CGPA shall be rounded off up to 2 decimal places and



reported in the transcripts.

Illustration of Computation of SGPA and CGPA and Format for Transcripts

- i. Computation of SGPA and CGPA

ILLUSTRATION for SGPA

COURSE	CREDIT	GRADE LETTER	GRADE POINT	CREDIT POINT
Course 1	3	A	8	3 X 8 = 24
Course 2	4	B+	7	4 X 7 = 28
Course 3	3	B	6	3 X 6 = 18
Course 4	3	O	10	3 X 10 = 30
Course 5	3	C	5	3 X 5 = 15
Course 6	4	B	6	4 X 6 = 24
	20			139

Thus SGPA = $139/20 = 6.95$

- 4.11 The examination for re-appearing in any subject(s) in the odd semester and that of in the even semester shall be held in the respective semesters along with the regular students.

Such students whose result declaration is delayed for no fault of his/her may attend classes of the next higher semester provisionally at his/her own risk and responsibility subject to his/her passing the concerned semester examination. In case the candidate fails to pass the concerned semester examination as per rules mentioned in this ordinance, his/her, attendance and studies in the next higher semester in which he/she was allowed to attend classes provisionally, shall stand cancelled. Such candidate(s) shall have to repeat the relevant academic semester (higher) in the next academic session along with regular students by paying dues/fees as to be paid by the fresh candidate.

Any student who fails to participate in classes, seminars, term papers, tests, viva-voce, practical and laboratory work will be debarred from appearing in the next semester examination. His/her Internal Assessment marks will be awarded as and when he/she attends regular classes in the courses in the next applicable semester.

- 4.12 Examinations for courses shall be conducted only in the respective odd and even Semesters as per the Scheme of Examination. Regular as well as Ex-Students shall be permitted to appear/reappear in courses of odd semesters only with the odd semesters and for even semester with the even semester.

- 4.13 There shall be no provision of improvement. However the candidate may apply for scrutiny within fifteen days from the date of issue of marksheet.

- 4.14 The maximum number of opportunities for clearing any semester examinations shall be 01 (one) (original) +02 (two) (re-appear), with the provision that the maximum duration for completing the programme shall be 04 (four) years.

- 4.15 Notwithstanding anything contained in this chapter (Chapter 4; Sections 4.1 to 4.14 above) of this ordinance, the system of evaluation in programmes governed by regulatory bodies shall be as per the guidelines of the regulatory body of the respective programme.



5. Criteria for Semester to Semester Promotion:

5.1 Promotion to the next semester shall be admissible if a student passes all the practical exams, and at least 50% of the theory papers of the subject (to be rounded off to the nearest lower digit say 2.5 becomes 2 and so on). However the promotion criterion to the next semester in programmes governed by regulatory bodies shall be as per the guidelines of the regulatory body of the respective programme.

6. Award of Degree:

Except mandated otherwise by the Regulatory Body of any specific programme, a candidate will be awarded degree at the end of Fourth Semester provided that he/she has:

- 6.1 Passed all the theory papers of all the semesters (I, II, III & IV) by securing at least P Grade in each paper, and
- 6.2 Passed all the practical examinations of all the semesters (wherever applicable) by securing at least P Grade in each of the practicals, and
- 6.3 Passed the Viva-Voce, and/or examinations/evaluations pertaining to Project Work, and/or Dissertation, and/or Fieldwork (Field training)/Study Tour (as applicable to any specific Programme) by securing at least P Grade.

7. Division Criteria

7.1 Except mandated otherwise by the Regulatory Body of any specific programme, successful candidates will be classified on the basis of the combined results of Semester I, II, III and IV examinations as follows:

I Division: Candidates securing marks 60% and above

II Division: Candidates securing marks 48% and above but less than 60%

Pass: Candidates securing 36%, 40%, or 45% and above but less than 48%, for different courses/programmes as specified in sections 4.9 (a), (b), and (c) of this ordinance.

The percentage of the candidate shall be determined by multiplying the CGPA/SGPA by 9.5.



8. Maximum Span of Programmes:

- 8.1 No student shall be admitted as a candidate for the examination for any of the Parts/ Semesters after the lapse of $N+2$ years from the date of admission in Semester I of the degree programme; where “ N ” represents the minimum duration prescribed for the programme. However, in courses governed by the regulatory bodies, the total duration of the programmes shall be as stipulated by the regulatory body.

9. Attendance Requirement

- 9.1 Except mandated otherwise by the Regulatory Body of any specific programme, no student shall be eligible to take examination unless he/she has attended 75% of the total number of lectures, tutorials, seminars and practicals conducted in each semester, during his/her course of study. Under special circumstances, shortage of attendance up to 5% may be condoned by Head/Dean and upto 10% may be condoned by the Hon'ble Vice Chancellor.

**Registrar,
Kumaun University, Nainital**